

Week #1 assignment #1

- ∞ Please watch the video in the link and read the subtitles as you listen to the words he speaks.
- ∞ Try to write down the words you have never heard, then look them up in the dictionary and watch the video again to check your understanding.

#1 The Secret to My Success By Nas Daily

<https://www.youtube.com/watch?v=sooR5U2jntQ>

*Go to → www.wordreference.com (or download the app on your mobile) to check the meaning, pronunciation and examples for each word.

Week #1 assignment #2

- ∞ Keep a record of all the new words and expressions you've learnt.
 - ∞ Write them down, say them out loud and check your pronunciation*.
 - ∞ Try to find the meaning or explanation in English (google the word followed by 'definition' → work definition – assignment definition)
 - ∞ Write the meaning in Italian and a couple of English synonyms for each word.
 - ∞ Then, write a sentence using that word.
- *Go to → www.wordreference.com (or download the app on your mobile) to check the meaning, pronunciation and examples for each word.

Week #1 assignment #3

Match the words on the left with their definition on the right

1. Business
 2. Vacancy
 3. Career
 4. Duty
 5. Employment
 6. To be in Charge of
 7. Work
 8. Salary
 9. Employer
 10. Employee
 11. Job advertisement
 12. Recruitment
 13. CV
 14. Candidate
 15. To Hire
 16. Skill
 17. Human resources
- a. A person that employs people
 - b. A fixed payment on a monthly or annual basis made by an employer
 - c. The process of finding people to work for a company
 - d. A person who applies for a job
 - e. To employ someone
 - f. To be in control or having responsibility
 - g. A special ability
 - h. A short description of a person's education, previous jobs and skills
 - i. A person who is paid to work for someone else
 - j. The department responsible for the recruiting, training and welfare of the staff
 - k. The state of having a job
 - l. A task required as part of one's job
 - m. The job or jobs that you do during your working life
 - n. Activity involving effort
 - o. A person's regular activity, profession/ a commercial activity
 - p. Unoccupied position or job

Week #1 assignment #4

Write 3 emails and send them all to: claudia.pirozzi@gmail.com

In the first email, you are applying for a deck/engine cadet vacancy you've read about via a Maritime Recruitment Website. You should say why you are writing and send them your CV and cover letter. (No real attachments are required for this assignment).

In the second email, you are replying to the HR manager of the company (let's say Viking), Sandra Lopez, who asked you to send all your certificates and to complete an online test as part of the second step in the hiring process. (No real attachments are required for this assignment).

In the third email, you are replying to her mail in which she informs you that you successfully completed the online test and you are invited to take part to a Skype interview (next Monday 9.00 am). (This is not a real Skype appointment).

IDIOM OF THE WEEK

<< ALL HANDS ON DECK >>

A (difficult) situation where everyone must help

→ I need all hands on deck to help me clean.

Invent a sentence
of your own
using this idiom!

